### Onsite Interpreting: Option A

<table>
<thead>
<tr>
<th></th>
<th>Tier I</th>
<th>Tier II</th>
<th>Tier III</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Hourly Rate</strong></td>
<td>$33</td>
<td>$40</td>
<td>$50</td>
</tr>
<tr>
<td><strong>Standard Rate</strong></td>
<td>$33</td>
<td>$40</td>
<td>$50</td>
</tr>
<tr>
<td><strong>Urgent/A.H.</strong></td>
<td>$40</td>
<td>$50</td>
<td>$60</td>
</tr>
</tbody>
</table>

- **Convenience:** Request by Phone, Email or Online
- **Reliable and Trained Interpreters**
- **No Contract Needed**

### Onsite Interpreting: Option B

<table>
<thead>
<tr>
<th></th>
<th>Tier I</th>
<th>Tier II</th>
<th>Tier III</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Hourly Rate</strong></td>
<td>$40</td>
<td>$50</td>
<td>$60</td>
</tr>
<tr>
<td><strong>Annual Fee</strong></td>
<td>$4,999</td>
<td>$4,999</td>
<td>$4,999</td>
</tr>
<tr>
<td><strong>Flat Rate/hr.</strong></td>
<td>$22</td>
<td>$25</td>
<td>$30</td>
</tr>
</tbody>
</table>

- **Convenience:** Request by Phone, Email or Online
- **Reliable and Trained Interpreters**
- **Requires a Contract**

### Message Relay

- A one-time two-way message will be facilitated
- $10 per page or $0.10 per word which ever is greater

### Translation (Written)

- $20 per page or $0.10 per word which ever is greater
- $10 Admin Fee per document per language

### Phone/Conference Calls

- Phone, Video-Conferencing, or Skype
- Standard Rates as above will apply

### Notes:

- **Tier I** refers to Non-Profit and Public entities
- **Tier II** refers to Medical or Private entities or Tier I services at Location B
- **Tier III** refers to services for Legal or Court entities or Tier II services at Location B
- 3H Interpreter Service will provide scheduling, coordinating and billing services
- **Urgent** refers to short notice/s received (< 24 Hours)
- **A.H.** refers to After hour services (before 8 AM and after 5 PM, and weekends)
- The **minimum charge** for interpreting service will be the first full hour of service
- After the first hour, On-Site interpreting service will be billed at 15-minute Increment
- Late **cancellation** (< 24 Hours) will incur the first hour of service charge
- Normal Cancellation (>24 Hours) will not incur any charges
- **Outside FM Metro**: Requires mileage pay of $0.575 per mile + drive time
- Non-Profits must provide proof of 501 (c) (3) Status if requested
- **Docusign**® is utilized for signatures, and time-tracking purposes
- Federal Court is billed for half or full day rates; Federal Public Defender is billed at 1 hour increments
- Most of our interpreters are trained and certified. All client information will be kept confidential.

Please feel free to ask us for special rates and other available discounts